

**MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Media Center  
March 22, 2016  
6:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Donna Bossone  
Martin Burns  
Eugene Cattani  
Linda DiPalma

Mark Furey (Belmar)  
Erik Gardner (SLH)  
Heather Garrett-Muly  
Joseph Loffredo

Thomas Pellegrino  
Alfred Sorino  
Tedd Vitale (Brielle)  
Colin Warren

**4. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meetings and Closed Executive Session of March 1, 2016.

**7. Student Board Representative Report**

**8. Presentations**

- **High School Students of the Month for February** – Lauren McDonald, Senior – Jack McCrink, Junior – Dayna Van Pelt, Sophomore – Reilly McCallum, Freshman

- **High School Teacher of the Month for February**– Eric Wasnesky
- **Teenager of the Month for March** – Megan Corbet
- **Elementary School Student of the Month for February** – Gracyn Devine
- **Elementary School Teacher of the Month for January** – Gina DeMattia
- **Elks Elementary School Student of the Month for March** – Victoria Parell
- **Geography Bee, 1<sup>st</sup> Place Award** – Daniel Hippe
- **Geography Bee, 2<sup>nd</sup> Place Award** – Megan Lisk
- **NJ State Champion, Elks Hoop Shoot Competition** – Jack Collins
- **Multimedia Italian Contest, 1<sup>st</sup> Place Award** – Michala D’Anton
- **Multimedia Italian Contest, 2<sup>nd</sup> Place Award** – Jane Antonucci
- **Multimedia Italian Contest, 3<sup>rd</sup> Place Award** – Anabel Ferraro

**9. Superintendent’s Report & Information Items**

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report, February-- **Document C**

**Recommend** approval and acceptance of the Superintendent’s Report.

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**MANASQUAN**

**General Items**

**11. Secretary’s Report**

**Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **February 29, 2016** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **February 29, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **February 29, 2016** per **Document D**. (The Treasurer of School Moneys Report for the month of **February 2016** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **February 29, 2016** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2015-2016 budgets** for **February** and **March** as recommended by the Superintendent of Schools, as per **Document D**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **February 29, 2016** as per **Document E**.

**Purchase Orders** for the month of **March 2016** be approved, as per **Document F**.

Recommend **acceptance** of the **Cafeteria Report** – **Document G**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,148,215.06** for the month of **March 2016** be approved. Records of checks (**#37857** through **#37938**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **February 2016** at **\$2,092,790.78** and checks (**#37677** through **#37856**).

**12. Recommend approval** of the adoption of the following revised policies, as per **Document H**:

- P 0167 Public Participation in Board Meetings (Revised)
- P 0168 Recording Board Meetings (Revised)
- P 2422 Health and Physical Education (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5310 Health Services (M) (Revised)
- P 5460 High School Graduation (M) (Revised)
- P & R 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8550 Outstanding Food Service Charges (Revised)
- R 5530 Substance Abuse (M) (Revised)
- R 5600 Student Discipline/Code of Conduct (M) (Revised)
- R 5200 Attendance (M) (Revised)

- R 8630 Emergency School Bus Procedures (M) (Revised)
- R 5511 Dress Code (Revised)
- P&R 3218 Substance Abuse (M) Revised
- P&R 4218 Substance Abuse (M) Revised

**13. Recommend** approval of the acceptance of the first reading of the following policy, as per **Document I:**

- P & R 5330.01 Administration of Medical Marijuana (M) (New)

**14. Recommend** approval of the acceptance to abolish the following policy, as per **Document J:**

- P 2425 Physical Education (Abolished)

**15. Recommend** approval to accept the Power Save grant award stipend of \$1,000 (Two (2) \$500 VISA Gift cards) and distribute to the following Power Save Advisor(s) as required program benchmarks are achieved:

Carrie Eastmond

**16. Recommend** approval to accept the following Spring 2015-2016 PARCC Testing schedule:

- **Grade 3 – May 9, 10, 11, 12, 13**
- **Grade 4 – May 2, 3, 4, 5, 6**
- **Grade 5 – April 25, 26, 27, 28, 29**
- **Grade 6 – April 18, 19, 20, 21, 22**
- **Grade 7 – April 11, 12, 13, 14, 15**
- **Grade 8 – April 11, 12, 13, 14, 15**

**Personnel**

**17. Recommend** approval of the Elementary School personnel as per **Document K.**

**Professional Days**

**18. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
April 9, 2016	Deborah Kehoe	Montclair State University	IDEA Conference	No	Mileage-\$39.49 Registration-\$100.00
May 20, 2016	Deborah Kehoe	Farleigh Dickinson University	Strategies for Memory Success	Yes	Mileage-\$37.82
May 20, 2016	Samantha Vieira	Farleigh Dickinson University	Strategies for Memory Success	Yes	Mileage-\$37.82
April 28, 2016	Barbara Kerensky Colleen Graziano	Monroe, NJ	FEA Workshop	No	Mileage - \$19.84 each Registration-\$149.00 each
April 27, 2016	Catherine King Kelly Gale	Monroe, NJ	FEA Workshop	No	Mileage - \$9.30 each Registration-\$100.00 each
April 4, 2016	Oriana Kopec	Monroe, NJ	FEA Workshop	Yes	Mileage-\$20.26 Registration-\$75.00
March 17, 2016	Kathleen Stonaker	Millstone Twp	Dyslexia Conference	No	Mileage-\$8.00
March 16, 2016	Oriana Kopec	Voorhees, NJ	Tools for Student Learning	Yes	Mileage-\$40.23 Registration-\$239.00
May 2, 2016	Oriana Kopec	Monroe, NJ	FEA Workshop	Yes	Mileage-\$32.24 Registration-\$149.00

March 16, 2016	Oriana Kopec Heather Saake	The College of New Jersey	Student Council Advisors Conference	Yes- 2	Mileage-\$32.24 each Registration-\$25.00 each
April 4, 2016	Amy Young	Princeton, NJ	National Counseling Exam	No	None
April 21, 2016	Nancy Sanders Amy Young	Monroe, NJ	Intervention & Referral Workshop	No	Mileage-\$19.84 each Registration-\$149.00 each
April 21, 2016	Christin Walsh Teresa Trumpbour Kristine Yellovich	Monroe, NJ	Intervention & Referral Workshop	Yes- 2	Mileage-\$19.84 each Registration-\$149.00 each
May 11, 2016	Amy Young	New Providence, NJ	HIB Workshop	No	Mileage-\$32.86 Registration-\$150.00
May 20, 2016	Brian McCann	Farleigh Dickinson University	Strategies for Memory Success	Yes	Mileage-\$38.31
May 30 – June 24, 2016	Christin Walsh	Online Course	Reading Intervention	No	Registration-\$349.00
May 10, 2016	Patricia Fey	Atlantic City	Management Student Records	No	Registration - \$299.00 Mileage - \$22.63
April – June 2016 Dates To Be Determined	Colleen Graziano Richard Kirk	River Edge	NJ Future Ready School Site Visit	No	Mileage-\$45.26 each Tolls-\$10.00 each *FRNJ Grant Funded

**Student Action  
Field Trips**

19. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 13, 2016	Robert Markovitch Theresa Innarella Elizabeth Walling Kimberly Ward Justine Jones Andrew Manser Jenny Bender Andrea Trischitta Kirt Wahl Mark Levy	Grade 7	Jackson, NJ	Six Flags Physics Day	Yes-4	None	Student Funds

**Placement of Students on Home Instruction**

20. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

**#251739                      Grade 3                      March 18, 2016 – To Be Determined (Medical)**

**Placement of Students Out of District**

21. **Recommend** approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document L.**

**MANASQUAN/SENDING DISTRICTS**

**General Items**

22. **Recommend** approval to accept the Power Save grant award stipend of \$1,000 (Two (2 ) \$500 VISA Gift cards) and distribute to the following Power Save Advisor(s) as required program benchmarks are achieved:
- Amy Edwards
  - Eric Wasnesky
23. **Recommend approval to accept the following Spring 2015-2016 PARCC Testing schedule:**
- **Math, Regular Administration – April 25, 26, 27, 28, 29, May 2 (Make-Ups: May 3, 4, 5)**
  - **ELA/Literacy, Spring Block – May 6, 9, 10, 11, 12, 13 (Make-Ups: May 24, 31, June 3)**
  - **Math, Spring Block – May 16, 17, 18, 19, 20, 23 (Make-Ups: May 24, 31, June 3)**
  -
24. **Recommend approval of the following job descriptions as per Document 1:**
- **School Safety Coordinator**
  - **Supervisor of Athletic and Co-Curricular Activities**
25. **Recommend approval of the creation of Central Fund account for the following:**
- **International Club (Merging funds from Spanish and French Clubs)**

**Personnel**

26. **Recommend** approval of the High School personnel as per **Document 2**.

**Professional Days**

27. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 17, 2016	Susan Lord Van Note	Millstone	Dyslexia Presentation	No	Mileage-\$16.00
June 8,9,10, 2016 <b>Revised</b>	Lynn Coates	Atlantic City	NJASBO Conference	No	Registration - \$150.00 <b>Parking -\$50.00</b>
<b>April 7, 2016</b>	<b>Sandra Freeman</b>	<b>Freehold</b>	<b>Transportation Meeting</b>	<b>No</b>	<b>Mileage - \$15.00</b>
<b>April 5, 2016</b>	<b>Lynn Coates</b>	<b>Tinton Falls</b>	<b>Monmouth County Improvement Authority</b>	<b>No</b>	<b>Mileage - \$8.37</b>
<b>April 14, 2016</b>	<b>Lynn Coates Kimberly Read</b>	<b>Hamilton</b>	<b>DOE/DLGS Meeting</b>	<b>No</b>	<b>Mileage - \$22.32 each</b>
<b>April – June 2016 Dates To Be Determined</b>	<b>Dr. Frank Kasyan Barbara Kerensky Jesse Place Lisa Kukoda</b>	<b>River Edge</b>	<b>NJ Future Ready School Site Visit</b>	<b>No</b>	<b>Mileage-\$45.26 each Tolls-\$10.00 each *FRNJ Grant Funded</b>
<b>April – June 2016 Dates To Be Determined</b>	<b>Richard Coppola Donald Bramley Peter Cahill Margaret Polak Craig Murin</b>	<b>River Edge</b>	<b>NJ Future Ready School Site Visit</b>	<b>No</b>	<b>Mileage-\$45.26 each Tolls-\$10.00 each *FRNJ Grant Funded</b>

**Student Action**  
**Field Trips**

28. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
March 16, 2016 <b>Revised</b>	Barbara Buckley Amy Edwards	Academy of Engineering	<b>WICS - Philadelphia</b>	Engineering Career Day	Yes- 2	Bus - \$300.00	Student Funds
April 30, 2016	Martin Januario AnnMarie Lamorticella Carissa Monte Rosa Russo	Gr. 8-12	New York City	MET Museum visit	No	None	Student Funds
May 12, 2016	John Driscoll Richard Read Robert Waldeyer Alicia Narucki Harry Harvey	Gr. 11-12	Jackson, NJ	Six Flags Business Day	Yes-4	2 Buses - \$600.00 Total	None
April 5, 2016	Leigh Busco Nancy Sanders	SAC	Neptune, NJ	Youth Wellness Summit	No	1 Bus - \$100.00 Total	None
Date To Be Determined	Brian Rostron Donya Manovil	Gr. 9-12 Life Skills	Manasquan Local Businesses	Job Shadowing	No	None	None
April 7, 2016	Maria Eldridge Carol Anderson	Spanish and French	Red Bank, NJ	French Cuisine	None	None	Student Funds

**Placement of Students on Home Instruction**

29. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#192605	Grade 9	February 16, 2016 – To Be Determined (Medical)
#182806	Grade 10	January 4, 2016 – June 22, 2016 Updated (Medical)
#171963	Grade 11	March 8, 2016 – March 21, 2016 (Medical)
#182555	Grade 11	March 11, 2016 – To Be Determined (Medical)
#2461	Grade 12	January 18, 2016 – March 31, 2016 (Medical)
#182358	Grade 10	March 17, 2016 – April 17, 2016 (Medical)
#171888	Grade 11	March 21, 2016 – April 14, 2016 (Medical)
#2177	Grade 10	March 17, 2016 – June 22, 2016 (Medical)

**Financials**

30. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **February 29, 2016 as per Document 3.**

31. **Old Business/New Business**

32. **Public Forum**

33. **Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (Update on Litigation)
- \_\_\_ 8. Personnel Matters
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**34. Adjournment**

Motion to Adjourn